

## REVIEW OF THE COUNCIL'S STATEMENT OF LICENSING POLICY

<b>Committee</b>	Licensing Committee
<b>Officer Contact</b>	Stephanie Waterford
<b>Papers with report</b>	None
<b>Ward(s) affected</b>	All

### SUMMARY

The Licensing Act 2003 requires the Council, as the Licensing Authority, to review its statement of licensing policy every 3 years. This is the third full review of the policy since the implementation of the Act in 2005. The Council will need to approve and adopt the revised policy which will be effective from 2014 to 2019.

In January 2013, the working party was convened and the process started.

### RECOMMENDATION

**That the Licensing Committee note the update**

### INFORMATION

1. Section 5 of the Licensing Act 2003 requires the Licensing Authority to review its Policy every three years.
2. Hillingdon's current Statement of Licensing Policy was reviewed in 2010. The revised Policy was adopted by full Council, and came into force for the period January 2011 to January 2014.
3. The revised policy, when approved, will be in force for the period January 2014 to January 2019.

### THE LICENSING ACT 2003

1. Section 5 of the Licensing Act 2003 states that:-

Each Licensing Authority must in respect of each three year period:

- (a) determine its Policy with respect to the exercise of its licensing functions, and
- (b) publish a statement of that Policy (a 'licensing statement') before the beginning of that period.

2. Section 5 (3) of the Licensing Act 2003 requires Licensing Authorities to consult:-

- (a) the chief officer of police for the licensing authority's area
- (b) the fire authority for that area
- (c) such persons as the licensing authority considers to be representative of holders of premises licences issued by that authority
- (d) such persons as the licensing authority considers to be representative of holders of club premises certificates issued by that authority
- (e) such persons as the licensing authority considers to be representative of holders of personal licences issued by that authority, and
- (f) such other persons as the licensing authority considers to be representative of businesses and residents in its area.

### ACTION INSTIGATED BY THE LICENSING SERVICE

- In January 2013, a working party was convened to carry out the full review of the Council's Statement of Licensing Policy.
- Work is currently being undertaken on redrafting and amending the document.

Proposed timetable:

Jan – May	Working party and responsible authorities revise policy
May 2013	Final working party meeting to finalise changes
Jun 2013	Report to Licensing Committee on proposed draft
Jun 2013	Cabinet to approve draft policy for public consultation
Jun 2013	Start Consultation and hold big open evening event to kick off
Sep 2013	End Consultation and Report to Full Committee and Cabinet
Nov 2013	RESPOC – Policy Scrutiny
Dec 2013	Cabinet - Final Policy recommended for approval
Jan 2014	Council - Final Policy approved and adopted

### **BACKGROUND PAPERS**

- The Licensing Act 2003
- Guidance issued under section 182 of the Licensing Act 2003